# Allen Jay Elementary

## **Meeting Minutes**

Meeting Date: 05/11/2021 - 2:35pm

**Title:** SIT 05.11.21 VM **Location:** Microsoft Teams

#### I. Attendance

#### **Team Members:**

Courtney Cornelison, Brittany Nunes, Robert Barrilleaux, Maya Bell, Kelsey Brand, Carla Flores-Ballesteros, Wenalyn Glenn, Kelli Hackstall, Wendi Patterson, Gabrielle Piacentini, Helena Rushby, Katherine Tuttle, Stephanie Verdi, Pa Vue, Casey Walck

**Guests:** Laura Ferguson

#### II. Celebrate recent successes

Over 60 kids already signed up for Summer SchoolFAM-S feedback was good! 5 focus items

#### III. Review and respond to coaching comments

#### IV. Approval of last meeting's minutes

Approved!

#### V. Old Business

FAM-S feedback was good! 5 focus itemsEnd of Year: Fill out awards spreadsheet ASAP

#### VI. Indicators to Assess-Create-Monitor

**Indicators Assessed** 

**Objectives Planned For** 

Monitor (updates made)

#### VII. Other Business

#### **Action Taken:**

End of Year:

- EOY checklist on Canvas (room maintenance requires picture submissions of work needed)
- New CDC Guidelines: RE: mask requirements (see Jaybird Journal)
- 21-22 school year representatives: need reps based on grade level vote (no allotments yet, so do it according to current positions); new members join the meeting on the 25
- Vote for representatives by the 21st and let Mrs. B know so they can be invited to the meeting on the 25th

Schedule Summer Retreat at next meeting - 5/25/21

### VIII. Next Meeting

Date: 05/25/2021

Time: 2:35pm

Title: SIT 05.25.21 VM Location: Microsoft Teams

IX. Adjourn 3:00pm